

Back-to-Office Report

Reporting Officers	Damith Chandrasekara, Technical Coordinator
Place Visited & Dates	Polonnaruwa District Secretariat and Walapane DS Division on 21 st to 22 June 2018
Purpose of the Mission	To attend District Coordinating Committee meeting and DS Budget and activity planning meetings
Program Entity/Project	Adaptation fund project, Climate Change Adaptation in Water and Agriculture Sector
Date of Report	25 Jun 2018

Key highlights of the field visits

Presented the project progress to the Polonnaruwa District Coordinating Committee (DCC) Meeting Chaired by Hon. Deputy Minister Wasantha Senanayake. DCC concurrence was obtained to implement the project.

Visited to the Site selected to install the weather station in Walapane DSD. The officers of University of Moratuwa also accompanied the visit.

Walapane DS project workplan together with budget parameters were discussed and agreed. Following key decisions were arrived.

s.n	Action point	Completed by	Responsibility
1	Selection of beneficiaries	28 th Jun	EDO's and Athula
2	Finalising the GND project proposal and provide e-version to Damith	6 th July	EDO's and Athula
3	Preparation of agro input Packages	25 th Jun	Dr. Wickramasinghe
4	Selection of # packages	04 th Jun	Chaminda, EDO's and Athula
5	Fixing of training dates for KUPANISA	04 th Jun	Chaminda
6	Visit to the proposed dairy farm location with DS and Veterinary surgeon and complete the application to obtain imported dairy cows (Assessment to be done on water, electricity, access roads, accommodation, fodder, operational mechanism etc.)	29 th Jun	Athula
7	Visit to the proposed 3 Hela bojun location with DS and regional agriculture officers and provide BOQ , Operational mechanism to be defined.	29 th Jun	Athula
8	Discussion with regional veterinary office to establish 3 milk collection centers, yogurt incubators, ice cream and Cattle farm with 20 dairy cows – Discussion outputs to be delivered	29 th Jun	Chaminda
9	Discussion with provincial Agriculture to establish 3 hela bojun outlets and farmers market – Discussion outputs to be delivered	29 th Jun	Chaminda



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Damith Chandrasekara
Technical Coordinator – CCAP II Project